

Letter of Agreement
***Bridgebuilder* Process**
Sample

To: Gary Ladka
 President Unitarian Universalist Church of Ft. Lauderdale
 3870 NW 21st Ave
 Ft Lauderdale, Florida 33309

From: Connie Goodbread
Bridgebuilder Consultant
 760 Rolling Hills Drive
 Palm Harbor Florida 34683

Date:

RE: Letter of Agreement – *Bridgebuilder* Process

Bridgebuilder is a process that helps congregations to identify congregational issues, level of conflict and develop a plan that will lead back to health and genuine community. This process focuses on strength, adaptation, clarity, challenge, response, options and self-regulation.

Structure:

Entry Meeting	July 12, August 16 or if you need a Saturday August 13, 2005
Learning Event	August 13 or October 8, 2005
Interviews	October 8 or October 22, 2005
Action Report	November 15, 2005
Action Planning Process	December 10, 2005 or January 14, 2006
Aftercare	Date is determined by the progress of the process – consultant contacted by Broad of Trustees President and date is set

These are the only dates I have open. Please choose the dates that best fit your congregation and let me know what those dates are. Then I will bring you a letter of agreement with those dates in it and we will sign it at the Entry Meeting. Please read the description of each of the sessions in the “*Bridgebuilder* Preparation Form”.

The Board of Trustees of the Unitarian Universalist Church of Ft Lauderdale will vote to approve this plan that will begin as soon as possible – see proposed dates above. The cost for this process is \$2400.00. The first payment of \$800.00 is due after the Entry Meeting with the Board of Trustees. The next payment of \$1000.00 is due after the Interview Session and the last payment of \$600.00 after the Action Planning Process Meeting. The checks are written payable to Connie Goodbread.

The Unitarian Universalist Church of Ft Lauderdale agrees to provide all of the requests listed on the “Preparation Form”.

Please sign and date both of these Letters of Agreements. One remains with the congregation the other is given to the consultant Connie Goodbread. (This is not the actual letter of agreement because we have not set the dates.)

Connie Goodbread
Bridgebuilder Consultant

Date

Gary Ladka
President Unitarian Universalist
Church of Ft Lauderdale

Date